

CROWN PLACE VCT PLC

Registered in England and Wales Registered Number 03495287

24 September 2020

Dear Shareholder,

Arrangements for the Annual General Meeting (“AGM”)

As a Board, we have been deliberating the impact of the Coronavirus outbreak, with our shareholders’ health and well-being playing a key part in these discussions. You will note that on page 10 of the Annual Report, I highlight specifically the arrangements surrounding the AGM. These arrangements will evolve and we will keep shareholders updated of any changes on our Manager’s website at www.albion.capital/funds/CRWN.

We are required by law to hold an AGM, within 6 months of the year end, and therefore we are working on the basis that our AGM on 26 November 2020 at noon will go ahead as scheduled. The Board has however resolved that the venue for the AGM should be the registered office of 1 Benjamin Street, London, EC1M 5QL.

Based on the current government advice and social distancing guidelines, shareholders will not be allowed entry into the building where the AGM is held. The quorum for the meeting is two, therefore two Directors will attend in person to allow the continuation of this AGM. There will also be a representative of Albion Capital Group LLP as Company Secretary.

In order to maintain shareholder engagement, the Board have decided to live stream the AGM, which will include a presentation from the Manager, the formal business of the AGM and the answering of some of the questions we receive from shareholders in advance of the Meeting. Registration details for the live stream will be available at www.albion.capital/funds/CRWN prior to the Meeting.

We always welcome questions from our shareholders at the AGM, and this year we request that shareholders submit their questions to the Board before the AGM. Shareholders can submit questions up until noon on 25 November 2020 in the following ways:

- by email: send your questions to crownchair@albion.capital; and
- by telephone: contact Shareholder relations on 020 7601 1850.

Following the Meeting, a summary of responses will be published on the Managers website at www.albion.capital/funds/CRWN.

The Board believe that these changes to our normal AGM structure are in the best interest of our shareholders and the wider public.

Yours sincerely,

Richard Huntingford
Chairman