

Application Form Instructions

You can either print and complete the application form out by hand, or fill it out digitally.

Printed Application Forms

Please send all completed application forms to:

Albion Capital Group LLP,
1 Benjamin Street,
London,
EC1M 5QL

Digital Application Forms

Please email the completed application forms to:

topup@albion.capital

Please sign the form using the 'sign' option on the tool-bar



Application form

Albion VCTs Prospectus Top Up Offers 2019/2020

Please tick here if you wish this application form to be used for the 2019/2020 tax year

This application form may also be used for the 2020/2021 tax year.

If you wish this application to be in respect of the 2020/2021 tax year, please tick here

Before completing this Application Form you should read the Terms and Conditions of Application and Notes on completion of the Application Form.

CLOSING DATES

31 January 2020	at 2 p.m.	the deadline for the "Early Bird" Discount (which is limited to the first £10 million of applications received) and the first closing in respect of the 2019/2020 tax year.
1 April 2020	at 2 p.m.	the second closing in respect of the 2019/2020 tax year.
3 April 2020	at 2 p.m.	the final closing in respect of the 2019/2020 tax year.
8 April 2020	at 2 p.m.	the first closing in respect of the 2020/2021 tax year.
30 September 2020	at 2 p.m.	the final closing in respect of the 2020/2021 tax year (unless closed before this date or extended).

SECTION 1 – PERSONAL DETAILS

Title	First name	Surname
Address		
Postcode	Email	
Telephone (Day)	Telephone (Evening)	
Date of Birth	National Insurance Number	

Are you an existing shareholder in any of the Albion VCTs? Yes No

If you are an existing shareholder in a Company in which you would like to invest, please ensure that the details provided in this section exactly match those shown on your existing share certificate(s), so as to avoid duplicate shareholder accounts being created.

Would you like to receive shareholder communications electronically, rather than a hard copy? Yes No

Do you wish to be included on the Albion mailing list? Yes No

Please see Section 7 for our privacy information.

SECTION 2 - TAX RESIDENCY

Are you a tax resident in any country other than the UK? Yes No

Please indicate all countries in which you are resident for the purposes of that country's income tax.

If you are a US citizen, Green card holder, or US resident you must complete and return an IRS (Internal Revenue Service) W-9 form and include any additional tax residences in the table below.

Country of Tax Residency	Tax Identification Number (TIN/UTR)	No TIN

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SECTION 3 - APPLICATION

I offer to subscribe for the following amount under the Terms and Conditions of the Subscription as set out in the Securities Note dated 22 October 2019. The Application must be for a minimum of £5,000. This may be made either across the Offers as in option A, or a minimum investment in each individual Company selected of £1,000 if option B is chosen.

Please complete *EITHER Option A OR Option B* (but not both)

Option A

I wish to subscribe a total of £ _____ to be split equally under the Offers that are open at the time that my Application Form is received by Albion Capital.

Option B

I wish to subscribe the following amounts in each Albion VCT under the terms of the Offers

- | | | |
|--------------------------------------|---------|----------------------------|
| (1) Albion Development VCT PLC | £ _____ | minimum £1,000 if selected |
| (2) Albion Enterprise VCT PLC | £ _____ | minimum £1,000 if selected |
| (3) Albion Venture Capital Trust PLC | £ _____ | minimum £1,000 if selected |
| (4) Crown Place VCT PLC | £ _____ | minimum £1,000 if selected |
| (5) Kings Arms Yard VCT PLC | £ _____ | minimum £1,000 if selected |

For **Option B**, in the event that one or more of the Offers chosen are closed or has insufficient shareholder authority at the time that the Application Form has been received by Albion Capital, please choose one of the following in respect of the sums relating to the closed Offers:

- | | | | |
|--|--------------------------|--|--------------------------|
| (1) Invest in the Offers for which I subscribe that remain in the proportions chosen above; OR | <input type="checkbox"/> | (3) Return the subscription for the unavailable Offers; OR | <input type="checkbox"/> |
| (2) Invest equally in all Offers that remain available; OR | <input type="checkbox"/> | (4) Return the subscription in full. | <input type="checkbox"/> |

SECTION 4 – DIVIDEND OPTIONS

Please complete *EITHER Option A OR Option B* (but not both)

Option A – Dividends paid in cash

Please complete the details below to have dividends paid directly into your bank account.

Account Name _____ Account Number _____
 Bank Name _____ Sort Code _____

Option B – Dividend reinvestment scheme for capital growth

Please tick the box if you have read the dividend reinvestment scheme circular for each Company on the website www.albion.capital "Investor Centre" and you would like to have your dividends reinvested into New Shares, rather than received in cash.

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SECTION 5 – PAYMENT

Please complete *EITHER* **Option A** *OR* **Option B** (but not both)

Option A – cheque/banker's draft

I enclose a cheque/banker's draft drawn on a UK clearing bank and dated the same day as the Application Form (no post-dated cheques will be accepted) for £ _____ made payable to "Albion VCTs Offers for Subscription", being either the total in Section 3 Option A or the sum of Section 3 Option B (1) to (5).

Option B – electronic transfer

I confirm that I have made a bank transfer of £ _____ to be received in the Albion Venture Capital Trust bank account within 24 hours to:

Bank: Nat West Bank plc
 Sort Code: 50-00-00
 Account number: 21655081
 Account name: Albion Venture Capital Trust
 Reference: Your surname and initials

SECTION 6 – CREST DETAILS

I request that any Offer Shares for which my subscription is accepted are issued to my nominee through CREST.

CREST PARTICIPANT ID _____

CREST PARTICIPANT NAME _____

CREST MEMBER ACCOUNT ID (if applicable): _____

SECTION 7 – DATA PROTECTION ACT

The Albion VCTs in which you wish to subscribe will be the controllers of the personal data provided in this form and you should read our privacy notice, in particular the section entitled "Shareholders and Investors" which is available at <https://www.albion.capital/disclaimer>. This explains why the Albion VCTs process your personal data, what it is used for, who they share data with, how long it is kept for and who to contact if you have a query relating to your personal data. It also sets out your data protection rights including a right to object to some of the processing carried out.

If your application is via an IFA, we will share information about your investments with the IFA identified in Section 9 of this form, unless you instruct us not to.

The Albion VCTs will share your personal data with service providers such as Albion Capital Group LLP (as manager, adviser or receiving agent). Albion Capital Group LLP processes this personal data in for its legitimate interests for administration, research and statistical purposes.

SECTION 8 – APPLICANT'S DECLARATION & SIGNATURE

- 1 I have received and read the Prospectus dated 22 October 2019 containing details of the Albion VCTs Prospectus Top Up Offers 2019/2020 and have read the Terms and Conditions of application enclosed therein and agree to be bound by them.
- 2 I acknowledge the existence of the Key Information Documents in the Other Regulatory Disclosures Section for each of the Albion VCTs on the Albion Capital website at www.albion.capital/investor-centre/our-funds.
- 3 I will be the beneficial owner of the New Shares in the Companies as issued to me pursuant to the Albion VCTs Prospectus Top Up Offers 2019/2020.
- 4 To the best of my knowledge and belief, the particulars that I have given on this application form are correct.
- 5 I understand and agree the details submitted by my financial intermediary in Sections 9 to 10 below. (Delete if not applicable)

HM REVENUE & CUSTOMS MAY INSPECT THIS FORM. IT IS A SERIOUS OFFENCE TO MAKE A FALSE DECLARATION.

Signature _____

Date _____

ONLY APPLICABLE IF APPLICATION IS VIA IFA

SECTION 9 - FINANCIAL INTERMEDIARY DETAILS

Company

Title First Name Surname

Address

Postcode Email

Telephone Company FCA number

My relationship to the client is (tick one only) **Advisory** **Execution-only**

Acting on behalf of:

Title First Name Surname

SECTION 10 – ADVISORY FEES AND TRAIL COMMISSION

Please complete *EITHER* **Option A** *OR* **Option B** (but not both) and bank details.

Please note that neither advisory fees nor trail commission can be waived in order to increase an applicant's investment.

Option A – Advisory Intermediaries only

If your client has agreed that their fees may be deducted from their Subscription detailed in Section 3 above, (which will reduce the number of New Shares issued), £ _____ please detail the amount of those fees to be deducted from the subscription

Option B – Execution-only Intermediaries only

The Manager agrees to pay the Execution-Only Intermediary a trail commission of 0.4% (tick) for five years. Please note that these costs will be borne by the Manager

Advisory fees or trail commissions will be paid directly into the financial intermediary's bank account.

Please provide details below:

Account name _____ **Account number** _____

Bank Name _____ **Sort Code** _____

SECTION 11 – AUTHORISED FINANCIAL INTERMEDIARY'S DECLARATION

I confirm that I have identified and verified the identity of the Applicant to the standard required by the Money Laundering Regulations 2017 within the guidance for the UK Capital Financial Sector issued by the Joint Money Laundering Steering Group. Confirmed

I confirm that I will retain copies of the identification and verification documents and data for the period required by the Money Laundering Regulations and will provide copies to Albion Capital upon request. Confirmed

Our money laundering checks have identified the Applicant as a politically exposed person (PEP) or relative or close known associate of a PEP. Yes No

Signature _____ Date _____

Please call us at any time during office hours concerning your application on 0207 601 1850 (Calls are recorded)

For legal reasons, the helpline will not be able to provide advice on the merits of the Offers or give any personal tax, legal, investment or financial advice.

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